SAMPLE CO ENDORSEMENT ON TERMINATION AND RENEGOTIATION OF AN EXISTING AGREEMENT REQUEST

7220

Ser

Date

FIRST ENDORSEMENT on LCDR John L. Doe, MC, USN ltr of

From: Commanding Officer, USS EVERSAIL (CV-35)

To: BUMED, Director, Total Force

Subj: REQUEST FOR TERMINATION AND RENEGOTIATION OF ACTIVE DUTY

AGREEMENT FOR HEALTH PROFESSIONS OFFICER INCENTIVE PAY (IP)

1. Forwarded, recommending approval.

2. The effective date of this agreement, and the dollar amount award, has been verified to be correct. [*For Health Care Provider (HCP) officers, CO must verify officer is licensed, privileged and practicing in the specialty for which the IP is requested*]. Lieutenant Commander Doe is licensed, privileged and practicing in the specialty listed in paragraph 2.b of their request, and has met all requirements.

COMMANDING OFFICER

Copy to:

LCDR John Doe